



Executive Committee Minutes

January 5, 2016

ATTENDEES:

Officers: Molly Carroll, Kara Erchull, Rachel Schaar and Ann Szeflinski
Committee Liaison: Theresa Sebestyen
Staff: Principal Royce Lindner

| AGENDA ITEM | DISCUSSION/ CONCLUSIONS |
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| Call to order | Meeting was called to order at 7:00 p.m. |
| Review/Approve Minutes | Nov. 3, 2015 Executive Committee Meeting minutes were discussed and approved with no changes. Nov. 17, 2015 meeting minutes were discussed. |
| Treasurer's Report | <p>Ann Szeflinski shared treasurer updates:</p> <ul style="list-style-type: none"> • The income includes money from Chipotle Eat and Earn. • From Matty's Savers Card fundraiser, we raised more than \$5,000. • Ann revised cash deposit forms; executive committee will review and then they will be put on website and Theresa will send to committee heads. • Ann gave an update on the cart mart inventory. There are 76 TI-30 XCIIS calculators left. Royce will check with staff at the next staff meeting to see what grade level uses this calculator. <p>Current checking account balance as of 12/31/15 = \$61,597.18</p> |
| Past Events/Activities | <p>a. Matty's Fundraiser Students sold 291 cards, plus cards sold to teachers, for a total raised of \$5,920.</p> <p>b. Skate Night The next Skate Night is Feb. 25. We raised \$73 from the November Skate Night.</p> <p>c. Movie Night – Nov. 20 It was well attended and great sales! It was suggested to move chairs more towards back for parents to sit on.</p> <p>d. Spirit Wear Day – Nov. 25 Spirit Wear Day was well-received. It was suggested to have more days; maybe one during Teacher/Staff Raffle week.</p> <p>e. Shop Until You Drop – Dec. 5 It was difficult to get volunteers and bakers. It was discussed, there may have been baker fatigue (with cookie experience for teachers in the same month). The committee discussed some of the pros and cons of continuing with this event.</p> |
| For Discussion | <p>a. Video Conference Funding In the past, Royce said in the spring, schools were given the amount they had spent over budget and Home and School would pay the extra. This year, the district gave money at the beginning of the year. This year, we had budgeted \$1800 plus \$3000 that the district gave us. We are about \$300 over budget now. One more grade level still has to book there video</p> |

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| | <p>conference – we will be about \$600-700 over.</p> <p>b. High Interest Day Funding Previously, we had talked about giving leftover funds from 2015 back to the High Interest Day committee to use for 2016. Theresa said there could still be costs for a few workshops (such as canvas painting and tie-dye t-shirts). Without those two workshop costs, costs could be under \$5000. This year we are piloting a new online program for sign-ups. In this past few years, we charged each student \$5. This year, we would like to cut those costs and just ask for donations.</p> <p>For sponsorships, Theresa said they are thinking of not having the sponsorship banner and instead recognizing sponsors in different ways – on Facebook, on posters hanging by door to welcome parent volunteers and on website.</p> <p>c. Xylophones Ann has talked with Mrs. Troyer about the possibility of repairing xylophones. To repair the xylophones, it would cost \$30-35 each to repair 22 xylophones (\$600-800 total cost). The replacement cost for those is about \$400 each. Ann will invite Mrs. Troyer to the next Home and School meeting if she would like to present the need to the meeting.</p> <p>d. Cart Mart Prizes Cart Mart extra prizes have all been counted and put in a list. These are available for Home and School committee chairs to use as prizes for events and contests (such as Book Fair or Box Tops).</p> <p>e. World's Finest Chocolates Molly will do a chocolate inventory this week.</p> <p>f. Dates on website – update Add Artome date to website; Molly will email calendar and add to website.</p> |
| Upcoming Events | <p>a. Home and School Meeting – Jan. 19 Royce will check with Honor Society advisor to check on babysitter for meeting.</p> <p>b. Kwik Trip Fundraiser The fundraiser will begin in mid-January and the due date for orders will be in early February.</p> <p>c. Skate Night – Feb. 25 This will be the final Skate Night for the year.</p> <p>d. Cubs on the Prowl – May 13 Kara will email Shannon Achter and touch base about the event.</p> |
| Other | <p>Royce mentioned that last year Poplar Creek coordinated a Jump into Your Future Day, where volunteers come in to talk about careers. This year, all New Berlin elementary schools will be participating in this program at their schools. Elmwood will hold the event on April 18. Royce will put out a request to parents to see if there are parents are interested in helping. There is also a contact person for community volunteers, who will feed volunteer positions to Elmwood.</p> |
| Next Meeting | Tuesday, March 1, 2016 6:30 p.m. |
| Adjourned | The meeting was adjourned at 9:35 p.m. |