



# Executive Committee Minutes

June 23, 2015

**ATTENDEES:**

**Current Officers: Molly Carroll and Rachel Schaar**

**Incoming Officers: Kara Erchull and Ann Szefflinski**

**Outgoing Officers: Alison Giese and Colleen Tadych**

**Incoming Committee Liaison: Theresa Sebestyen**

AGENDA ITEM	DISCUSSION/ CONCLUSIONS
Call to order	Meeting was called to order at 7:09 p.m.
Review/Approve Minutes	May 12, 2015 Executive Committee Meeting minutes were discussed and approved with changes. May 17, 2015 meeting minutes were discussed and no changes made.
Treasurer's Report	<p>Allison Giese shared notable changes since our last meeting:</p> <p>REVENUE:</p> <ul style="list-style-type: none"> <li>• Family General Donation – received \$200 from GE (employee matching gift from Schmeier family came through from playground donation last year)</li> <li>• Matty's Rewards came through at \$980. Molly and Kara will plan to meet with Matt Anderson this summer to brainstorm for any new ideas/enhancements to this program.</li> <li>• \$5 donation received from Amazon Smiles. Home and School will plan to encourage parents to use this more next year.</li> </ul> <p>EXPENSES:</p> <ul style="list-style-type: none"> <li>• The spring dance revenue came in at \$1139 after custodial fees.</li> <li>• High Interest Day made \$1300. There was discussion that in the future, Home and School can possibly absorb costs for workshops with fees.</li> <li>• Sixth Grade Completion Ceremony – Molly Carroll will work with Royce to look at table options for gift from graduating class.</li> <li>• Revenue from extra yearbooks sold was \$70.</li> </ul> <p>YTD (as of 6/23/15):            Revenue = \$18,565.34            Expenses = \$6,982.71            Current checking account balance = \$51,965.35            Available cash = \$30,821.45</p>
Past Events	<p>1. High Interest Day            The committee will review the survey results when they meet next week. Some suggestions for next year:</p> <ul style="list-style-type: none"> <li>• Some parents remarked that their children didn't have many take-home projects. To remedy this, on workshop listing add notation if there is a take-home project so parents will know ahead of time.</li> </ul>

	<ul style="list-style-type: none"> <li>Using like students to help in workshops was a great idea.</li> <li>Make sure all parents are contacted about volunteering who are interested, even if they are not needed. Publicize that parents can come to final assembly.</li> <li>For Ace of Cakes, students should decorate boxes ahead of time and then use that as ideas for actually design something for cake (also have older kids scheduled for this workshop earlier in day).</li> <li>Have instruction sheets for parent volunteers in each workshop. Try to have a teacher in the workshops that are more challenging or have extra time.</li> </ul> <p>2. Sixth Grade Completion Ceremony Nicole Cooke has files and will pass on to new sixth grade parent committee. The video turned out great!</p>
<b>Future Events</b>	<p>1. Kindergarten Playdates Theresa Sebestyen will coordinate one on the night of bus orientation and another one during the day in August.</p> <p>2. Forms and Photos Day We will use the same forms that Colleen created last year. We will meet in August to discuss staffing tables.</p> <p>3. First Meeting in September Social format worked well last year. One idea discussed was to have individual tables about each committee/event with a volunteer standing behind to answer questions and give out tickets for raffle. Another idea was to give tickets with a bingo type game (you get a square crossed out when you go to a table). Include babysitting again this year.</p>
<b>Discussion</b>	
<b>Other</b>	<ul style="list-style-type: none"> <li>At the last meeting, Jaime Veal talked about the possibility of getting a lion cub costume made to use for assemblies. Home and School will look into this.</li> <li>Discussed extra cart mart supplies (such as pencils and erasers). It was suggested to use of the inventory of those things at Fall Fest as prizes. Molly and Kara will meet with Shelly Greeson later this summer to discuss that along with other suggestions/changes to event. Another suggestion was to put an "x" on student's hand with a sharpie once they received the prize or use a bracelet that is cut off when they turn in their spiders for a prize.</li> </ul>
<b>Next Meeting</b>	Another meeting will be set for August.
<b>Adjourned</b>	The meeting was adjourned at 8:30 p.m.