



Executive Committee Minutes

Nov. 3, 2015

ATTENDEES:

Officers: Molly Carroll, Rachel Schaar and Ann Szefflinski
Committee Liaison: Theresa Sebestyen
Staff: Principal Royce Lindner

AGENDA ITEM	DISCUSSION/ CONCLUSIONS
Call to order	Meeting was called to order at 6:53 p.m.
Review/Approve Minutes	Sept. 9. 2015 Executive Committee Meeting minutes were discussed and approved with no changes.
Treasurer's Report	Ann Szefflinski shared treasurer updates: <ul style="list-style-type: none"> • The money raised from the Entertainment Book fundraiser was \$2,187 (there are a few more books that haven't been returned yet so the amount may change slightly). • \$425 was raised from McDonald's Night • \$145 was given to the office for the Principal's Discretionary Fund. • There are some receipts still coming in from Fall Fest, but it looks like money spent will be close to what was budgeted. <p>Current checking account balance = \$52,183.20</p>
Past Events/Activities	<ol style="list-style-type: none"> a. Entertainment Books There were only 9 families that didn't return books. Chair Tracy Garza will finalize everything and then prizes will be distributed. b. Home and School Meeting/Social – Sept. 15 Committee members felt it was a good meeting/social. There were many new parents in attendance and good questions were asked. A note for next year – less food is needed. c. McDonald's Night – Oct. 1 McDonald's Night went well and many teachers and staff came with their kids, which was great! d. Fall Fest – Oct. 30 The Fall Fest went well and overall, parents and students seemed to have a good time! Some notes/comments about the event: <ul style="list-style-type: none"> • The DJ was a good addition to the event – it was much easier to hear announcements for the spider hunt. Lighting was good in gym (some lights were left on). • The art activity run by Kohls Cares for Kids was well received – it was a nice quiet break for families from the gym. • There was a lot of extra food – make notes to order less next year. It worked well to have all food in the cafeteria. • The candy/prize distribution was very streamlined worked well this year. • Next year, advertise the spider hunt times on flyer ahead of time so parents know when their kids should be there.

	<ul style="list-style-type: none"> • Pumpkin carving contest was fun – nice to have it front and center when families walked in. • Spooky food table was fun, but got lost at back of cafeteria – maybe bring out into hall next year? • It is important to keep all kids inside after spider hunt (and not have kids running around out front). Have hall monitors by doors and by library. • Parking issue – the gates were open, so cars were able to park in back near playgrounds, which could have caused a safety issue during spider hunt. Make sure gates are closed so parents can't park by playgrounds. • Have a clean-up list and clean-up crew next year, so volunteers know what needs to be done and where to put things. Also, since it is such a large event, maybe have Co-chairs for the event.
For Discussion	<p>a. Matty's New Fundraiser Kara is putting together a letter to send out to families about the new fundraiser.</p> <p>b. Support of A-Paw-zzz Since we didn't communicate in time to teachers about using the ELO (Extended Learning Opportunity) money towards field trips costs this year, we would like to ask at the general meeting that the money is re-allocated to use in support of the A-Paw-zzz Program, which benefits all students at Elmwood. Jaime Veal will present about this at the general meeting. Also, the executive committee voted to repay Jaime the cost of the glow sticks used for the A-Paw-zzz dance assembly.</p> <p>c. World's Finest Chocolate Home and School purchased eight boxes of chocolate to sell. These contain \$1 bars and can be sold at Movie Nigh, Shop Until You Drop, Musical and other events.</p> <p>d. Book Fair Book Fair is going well and we already have \$5,700 in sales!</p>
Upcoming Events	<p>a. Home and School Meeting – Nov. 17 Royce will double-check about babysitters. Ann might be a little later, so move Treasurer Report down in agenda.</p> <p>b. Skate Night – Nov. 12 There will be no school on Friday, so Thursday should be a good evening for skate night.</p> <p>c. Movie Night – Nov. 20 Annie Loomins is picking the movie. Let Ann know that we have plenty of bottles of water to sell. Alison Giese is checking if popcorn from Fall Fest can be used.</p> <p>d. Shop Until You Drop – Dec. 5 Kathy Quandt has sign-ups posted for volunteers. We will sell chocolate bars there.</p>
Other	<p>Ann shared that she had talked with the music teacher about instrument repairs needed. The group felt that it would be good to know what all teachers' needs were. Royce suggested that we could communicate with the Building Leadership Team about how Home and School would like to receive requests from teachers and staff and that team could share with all teachers and staff.</p> <p>The idea of adding bleachers in the gym was also mentioned. We tabled that discussion for the next meeting!</p>
Next Meeting	Tuesday, Jan. 5, 2016 6:30 p.m.
Adjourned	The meeting was adjourned at 9:00 p.m.

