



Home and School Meeting Minutes - DRAFT

September 12, 2017

ATTENDEES:

Officers: Chrissy Kennedy-Kortes, Kate McFarlane, Theresa Sebestyen, and Jill Winkler
Committee Liaison: Sara Johns

Staff: Katy Williams, Jamie Veal, Erica Oswald

Parents – Kara Erchull, Kim Jaquez, Danielle Sciano, Ann Szefflinski, Ashley McKanry, Kelly Helferich, Tim Magner, Andrea Schneble, Carrie Verbeten, Marlo McCormick, Rachel Schaar, Tiffany Mercer, Lisa Harrington, Kathy Barnhart, Colleen Tadych, Jothi Agnitha Arun, Theresa Gruenewald, Molly Carroll, Mohamed Mohis, Shereen Mohis, Angie Golembiewski, Kim DeChant, Lauren Heinrich, Hemanand Krishnan, Alison Giese, Erin Ward, Kathy Quandt, Kelly Phillips, Jessica Opat

AGENDA ITEM	DISCUSSION/CONCLUSIONS
Call to order & Introductions	The meeting was called to order at 6:38 p.m. in the Elmwood Elementary Library
Review/Approve Minutes	Motioned by Danielle Sciano to approve May16, 2017 Home and School Meeting Minutes, seconded by Kara Erchull. The minutes were unanimously approved with no changes.
Treasurer's Notes	<ul style="list-style-type: none"> • Kate distributed the budget for the year and explained the new format. She noted that the held funds are not included on this document. • Checking account balance \$45,204.02.
Welcome from the Principal and/or Vice Principal/ Staff	<ul style="list-style-type: none"> • Katy Williams introduced herself and provided her background in education. She reported that it has been a great start to the year. She talked about the kick off for the school year which included chalk love and teachers with pom-poms to greet the kids as they entered the building on the first day. She also informed the group of the assembly/celebration to start the year and introduce the new lion cub mascot which was purchased by the 6th grade class last year as their legacy gift. She reminded everyone to follow Elmwood on Facebook as they have been, and will continue to, post pictures of the students during the day. She also noted that the Elmwood page is different than Elmwood Home and School page. • Jaime Veal introduced herself and background. She also reported on an amazing start to the school year. The students continue to focus on being Safe, Respectful & Responsible. • Erica Oswald explained that she will be gathering a summary from each grade K-6.to share with Home & School as to what each grade is doing. This year she will provide the report in Fall, Winter and Spring and not at every meeting.
Open Floor	None.
Committee Reports/Highlights	<ul style="list-style-type: none"> • <u>Staff Appreciation Committee</u> - Colleen Tadych & Kathy Barnhardt provided a description of this committee which function is to show appreciation to the staff throughout the year. Activities range from leaving treats in staff mailboxes to hosting dinners/events. Various volunteer opportunities include a cookie exchange, Hot Cocoa/Tea bar, Staff Social, and various Staff Appreciation Week activities.

- Teacher Staff Raffle – Kathy Quandt reported on this fundraiser in which the staff donates time and talents (i.e. art lesson, cupcake party, VIP seating at school musical) and kids purchase raffle tickets during their lunch period.
- Movie Night – Kathy Barnhardt reported on this event which occurs in the fall and spring and is open to students and families. Volunteers will be needed to help sell small snacks during the event.
- 6th grade graduation/completion ceremony. Marlo McCormick noted that she is looking for a co-chair. Typically, 6th grade parents plan the event and ask for 5th grade parents to assist closer to the event. This event includes the ceremony, a meal, and a celebration with a DJ for the entire family.
- Donation Chair - Jessica Opat is the chair who will lead and centralize the donations for Home and School events. This is a new position.
- Artist in Residence - Sara Johns reported that last year we hired an artist, Marina Lee, to assist and lead the students in creating artwork that has been displayed throughout the school. This year she is looking to bring in an author. She will be looking for volunteers to help during the day when the author is onsite or if there is a reception.
- Fall Fest – Kelly Philips described this event which the kids enjoy (costumes optional). She reported that most of planning for this years is complete as the event will be held next month. She reported that she still has a need for a volunteer to run the craft room. This event takes many volunteers to assist all areas on the day of the event. A Sign-Up Genius will be sent out in the near future. Shifts on the night of the event are usually 1 hour in length.
- Copy Room – Kara Erchull chairs this effort whose primary job is to make copies for the teachers. She has several volunteers that are willing to assist at this time. She is not actively looking for volunteers, however if someone has an interest please contact her.
- Matty's Cards – Kara Erchull informed the group that there are new cards this year with new/different offers. Every family will get one sent home with the youngest and only child. Additional cards can be ordered through Kara.
- FunRun- Molly Carroll & Kara Erchull co-chair this event. It is the primary fundraiser for the year and was a huge success last year. The company Boosterthon runs the event and are in the school for 10 days. They do character building lessons with the students each day. We request that students obtain pledges for the run and is done primarily online. At the end of the 10 days, the students participate in a run (not a race). Volunteers will be needed on the day of the run to hand out water or to mark off laps when completed by students. The run is scheduled for November 2nd. Our goal is raise funds to buy a stage curtain.
- Scholastic Book Fair- Molly Carroll noted that it will be held the 1st week of October. Volunteers will be needed to help students pick out books, run the cash register, set up and/or take down. All students will receive a free book in the fall. Allison Giese noted that they are looking for someone to chair this event in the coming years.
- Yearbook – Rachel Schaar noted that she needs volunteers to take pictures, to help organize the layout of pictures within the yearbook, and assistance on the day the photographers come in to take group photos.
- Spring Dance- Danielle Sciano informed the group that the dance will be held on April 20th this year and that we will be going back to a “dance” format. Volunteers will be needed to help prepare decoration prior to the event, or to assist in various stations on the day of the event.
- Box Tops - Kim Jacquez described this great low effort fundraiser to collect Box Tops. Elmwood receives \$0.10 for each Box Top collected. Over the lifetime of the fundraiser, Elmwood has received \$26,759. This school year we have already raised \$100.00. She noted that there is also a phone app for Box Tops available in addition to a website which offers contests to double earning for fall. Box Tops can be deposited in the drop box in the mail hallway. Volunteer assistance needed cutting box tops and counting.
- Eat & Earns - Theresa Gruenewald coordinates these fundraisers at local restaurants. Elmwood receives a portion of the proceeds spent by families that attend the event. Volunteers are needed to help coordinate events with the restaurants.

	<ul style="list-style-type: none"> • <u>Kwik Trip Car Wash</u> - Erin Ward will be chairing this fund raiser this year which will occur in January 2018. Cards sold will be good for 5 ultimate washes per card. • <u>High Interest Day</u> – Theresa Sebestyen described this event which is an activity day for students in which they can participate in various workshops. Students are able to select from approx. 40 workshops (sports, educational, music, etc...). Many volunteers will be needed the day to assist with, or potentially run one of the workshops. <p>Sara noted to watch PawPrints for committee chair list or info on the volunteer opportunities.</p>
Next Meeting	Home and School – November 16, 2017
Adjourned	Kim Jaquez made a motion to adjourn the meeting, and Ann Szefflinski seconded the motion. Meeting was adjourned at 7:39 p.m.