



Home and School Meeting Minutes

March 21st, 2019

ATTENDEES:

Officers: Theresa Sebestyen, Jill Winkler, Kate McFarlane, and Meagan Sliga

Staff: Jaime Veal

Committee Liaison: Ashley McKanry

Parents: Kim Jaquez; Christine Taber; Tracy G; Rachel Schaar; Elaine Gearheart; Marlo McCormick; Sara Johns; Kathy Barnhart; Molly Carroll; Tiffany Mercer

AGENDA ITEM	DISCUSSION/CONCLUSIONS
Call to order & Introductions	The meeting was called to order at 6:33 p.m. in the Elmwood Library
Review/Approve Minutes	Motioned by Marlo McCormick to approve the February 5th, 2019 Home and School Meeting Minutes, seconded by Elaine Gearheart.
Principal's Update & Guest Speaker	<p>Jaime Veal introduced guest speaker:</p> <ul style="list-style-type: none"> • Amanda Ferguson, the Executive Director for the New Berlin Education Foundation came to speak about their new foundation they are launching and how they are formulating this foundation to help students in all New Berlin public schools. They are formulating how to help the school and will create grants. It is a 501c3 non-profit organization. Amanda is looking for volunteers if anyone is interested. The foundation is meant to provide funding for further education beyond the classroom and district funded programs. The foundation is also looking for ways to raise funds through corporate sponsorships. <ul style="list-style-type: none"> ○ How do we apply for funding? They are working right now how on to best share the money with schools and teachers and how to fund this program. They are meeting with teachers and parents for ideas of what the money would be needed for and how to decide what it will fund. The foundation is currently surveying teachers. ○ They are open to working with Home & School committees on requests for funds and how they would use it. Foundation Website: www.efnb.org. This will tell you who they are and what they are trying to create. Our Home and School can communicate with the foundation as to whom they are asking for sponsorship, so we are not all trying to get donations from same companies. ○ There is a district wide fundraising form Home and School Associations have to fill out, do they have access to it? Not now but Amanda will look into it. They will try not to ask for donations from the companies already funding local schools, they will be reaching out to larger corporations for sponsorship. • Jaime Veal provided the Principal's Update: • Jaime spoke about the Elmwood Raffle and thanked Theresa and Elaine for the awesome Elmwood raffle and great prizes. • Jaime also thanked Kathy and Theresa for the soup lunch for teachers. • She also spoke about student testing going on right now. They will be working on that until Spring break.

	<ul style="list-style-type: none"> • Jaime recapped Jump into Your Future, it was a huge success with new offerings and the organization of the event made the day run very smoothly. She thanked the parents that volunteered. <ul style="list-style-type: none"> ○ Molly Carroll asked: Has there been a teacher career offered? Not this year. Also, can we mix up the people that do the presentations – some careers it's been the same person, and same session for years. Can we find new people each year even if the career is the same? New offerings were good. • Behavior Program: Jennah and Jaime are meeting with teachers on the curriculum and teachers are working these into their weekly lessons. This year they have implemented a bullying lesson and weaving that into the current curriculum • Jennah wanted to be here to speak on the Peer Mediation Program. Jaime hopes teachers have been sending this info home in weekly reports.
Treasurer's Notes	<p>Checking account balance is at \$65,951.08 (\$13,645.44 belongs to the chess club) Available cash is \$52,297.46</p> <ul style="list-style-type: none"> • Kate presented current budget update: <ul style="list-style-type: none"> ○ Amazon Smiles: we have exceeded our budgeted amount by \$40.00 ○ Matty's Cards: we broke \$4,000.00 in sales, cards are on sale for \$10 each now ○ Spring Dance: we have spent \$212.10 on supplies so far ○ Movie Night: brought in \$42.01 ○ Sixth Grade Graduation: paid \$505.00 in deposits so far ○ Teacher Raffle: Was budgeted at \$1,000.00 and brought in \$2002.75 ○ Spiritwear: after 2nd invoice was paid, we brought in \$502.00 ○ APawzz: still have money left in the budget ○ Assemblies: we added \$750.00 to budget for accommodate the spring assembly ○ Bus driver Appreciation: came in under budget by \$16.73 ○ Staff appreciation: only spent \$353.54 ○ Musical: spent money on stage items, slightly over budget
Past Event	<ul style="list-style-type: none"> • Elmwood Raffle: Theresa recapped The Elmwood Raffle, it was a huge success. Each student was given 1 ticket free of charge. There was large assortment of raffle prizes and this year was a mix of teacher raffle gifts and gifts from the community. The spirit week also helped. Theresa thanked Elaine for all the new signs.
Upcoming Events	<ul style="list-style-type: none"> • Spring Dance 3/29: Danielle mentioned we need lots of volunteers. If you volunteer your family will get in free of charge. The charge will be \$10.00 per family. There will be food, crafts for younger kids, photo booth, music and it will be open 6-8pm. There will be pizza for sale, in past years it was from Domino's in Muskego. This year we are getting the pizza from Papa Johns. Check Paw Prints for sign up genius to volunteer. • Book Fair will be open 3/29 – 4/5: Molly will have the Book Fair open during the dance on Friday 3/29. Students will only be allowed in with a parent. We need parent volunteers. Will be open during dance and school musical, so hoping for bump in sales this year. With the coin challenge our goal is to raise \$750 for our school, if we do reach this goal Jaime and Katy will kiss a fish Friday morning on Elmwood today show. Theme is Under the Sea. This \$750 goal is doable. Coin challenge will be detailed in Paw Prints. There will also be an email sent to parents on Wednesday and all details will be in that email too. Current Scholastic balance is \$12,000, so this will be used to order books. We do like to save \$5000.00 in the account for Fall when students each get 1 free book. Molly did mention that they are still in need of a chair person for next year. They were hoping for someone to step up before this last book fair so they could train the next person. Kate mentioned putting that into Paw Prints and the reminder email. Books will be delivered to school on Thursday 3/28 for set up. There are new registers this year. The new register tutorial can be sent out to

	<p>volunteers ahead of time. There is an option for e-wallet: so parents can go online to scholastic online book fair and put money in for an authorized credit up to a certain dollar amount. The parent will only be charged for the amount the child spends.</p> <ul style="list-style-type: none"> • Skate Night: Tuesday 4/9 – 6-8pm at Incredi-roll for \$5.00 per person • Staff Appreciation 5/6-5/10: Kathy spoke about the last staff appreciation “Souper Lunch”. Teachers were supplied a soup lunch. Kathy reached out to on-call bakers for some additional treats. Kathy and Theresa sent out a survey to teachers on what the teachers would prefer either an event outside of Elmwood or staff lunches/meals. 35-38 staff members took the survey and most stated an at school event was better. They will try to do more things in the school and this means the Staff Appreciation budget will go further. Theme for May Staff Appreciation Week will be ‘Best Teacher in the World’ and then the lunches will be world themed: Mexican one day and so on. Kathy is looking for volunteers. Kim Jaquez is heading up the decorations for the week.
Committee Reports	<ul style="list-style-type: none"> • High Interest Day: Theresa spoke about HID and how each morning on Elmwood today show she is describing new sessions. The student sign up link will go out on Monday and due back in 2 weeks. The online registration will be super easy, all sign ups, t-shirt sizes and waivers to sign can all be done on same registration link. No papers will be sent home this year for menu of sessions – the menu will be online. The date is Friday May 31, 2019 • Eat & Earns: Theresa G is looking for 1-2 more Eat and Earns, she reached out to Firehouse subs but they have not yet returned her call. She is working on booking an Eat and Earn at Portillo’s in Greenfield. And she is looking into booking Oscars in West Allis for May. • 6th Grade Completion Committee: Molly said the committee met and first round of deposits have been paid. Donations have come in. They are not planning a dinner this year to simplify the day. They most-likely will not use all \$1,900 in budget. Their next meeting is April 16th.
For Discussion	<ul style="list-style-type: none"> • SchoolStore.com: Theresa wanted to bring this up as a fundraising idea. It’s similar to Amazon Smiles – you go onto SchoolStore.com website, then go to your store to shop on store websites through this website. And money will be accumulated as fundraising for the school through purchases made. You do have to go onto Schoolstore.com, then go to your store to shop. This is up for discussion as to whether people will use it. Is there a cost? No, we just put it out there and try it. Theresa will ask more questions based on questions brought up at the meeting like can you still use eBates and other discounts at stores. • Home & School Parent Social: Will be held at Crush Wine Bar in Muskego on Sunday 4/14/19 from 3-5pm. Kate mentioned this will be a parent social with the Home and School Committee. There are invitations on the table by the sign in sheet. We will advertise the social in Paw Prints. • 2019-2020 Executive and Committee Positions: Reminder there are currently openings for Executive Board for next school year. We are looking to fill Co-president position(s) and Treasurer positions. All Elmwood parents are eligible. There are openings for a 1 year term as co-president, a 2 year as co-president and 2 year treasurer position.
Open Floor	<ul style="list-style-type: none"> • Kathy wanted to speak about these open positions for executive board and book fair chair person. She is wondering how we can reach more parents to get them to want to volunteer for these positions. What can we do to capture more parents? <ul style="list-style-type: none"> ○ Molly asked if we could insert a Home and School flyer in the Fine Arts Night pamphlets about volunteering for school committees and Home & School board. ○ We can put blurbs on the Elmwood Class of Facebook pages. ○ We may have to put out emails mentioning some of these events could go away if we do not find a new chair person, like the book fair. ○ What can we try that we have not already tried to recruit new volunteers?

	<ul style="list-style-type: none"> ○ We need to put the word out that Home and School sponsors many of the fun events at school. These events would go away without a Home & School board. ○ Should we set up a table at the Spring Dance in the Monet Café where Home & School is available to talk with parents? ○ Molly is willing to speak at Kindergarten Fine Arts Night on the importance of parent volunteers to help recruit. ○ We want to be clear that when a person takes over as chair-person, you may do whatever you want. You can pick your dates and times and fit your schedule or co-chair the event with another parent to make it work for your schedule.
Next Meeting	Home and School Meeting is scheduled for May 14th, 2019 at 6:30 pm in the Elmwood Library.
Adjourned	Ashley McKanry made a motion to adjourn the meeting, and Tracy G seconded the motion. Meeting was adjourned at 7:50 p.m.