



Home and School Meeting Minutes

May 19th, 2020

ATTENDEES:

Officers: Sara Johns, Tiffany Mercer, Andy Phillips and Meagan Sliga

Staff: Katy Williams, Jaime Veal

Committee Liaison: Kim Jaquez

Parents: Angie Golembiewski, Kathy Barnhart, Mary Bartholomew, Elaine Gearheart, Rachel Schaar, Marlo McCormick, Christine Taber, Kate McFarlane, Cathy Brummer, Ashley McKanry, Jill Winkler, Danielle Sciano, Theresa Sebestyen, Laura Burgunde

| AGENDA ITEM | DISCUSSION/CONCLUSIONS |
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| Call to order & Introductions | The meeting was called to order at 6:36 pm. Meeting was held virtually on Zoom due to Covid 19/Stay Home Orders. |
| Principal/ Vice Principal's Update | <p>Katy Williams and Jaime Veal gave an update on the following:</p> <ul style="list-style-type: none"> • Katy Williams was excited to see everyone on Zoom. Jaime and Katy wanted to send a warm thank you for all the gift cards and gifts and cards from the students and families for Staff Appreciation week. The staff was very appreciative • They wanted to thank the parents and educators. Reinforcing that they are proud of the students home learning balanced with parents working. They are very proud of the school district and how much our students are learning in this time. • Sixth Grade completion parade and a parade for the graduating seniors from Elmwood will be held in the parking lot and students will drive through in cars while staff cheers them on. • Safe Pick up/drop off of supplies, per Katy the details are being finalized right now and they are determining how to provide the proper volunteers to make this efficient and safe. The pick up days will be held on June 8th and 9th. Emails to follow with directions. |
| Review/Approve Minutes | <ul style="list-style-type: none"> • Motioned by Rachel Schaar to approve the January 21st, 2020 Home and School Meeting Minutes, seconded by Ashley McKanry. Approved by all in the room. |
| Treasurer's Notes | <p>Checking account balance is at \$59,413.06 (\$10,639.42 belongs to the chess club)</p> <p>Available cash is \$45,657.25</p> <p>Andy presented current budget update for 2019-2020 school year:</p> <ul style="list-style-type: none"> • Income Section: <ul style="list-style-type: none"> ○ Eat and Earn: deposits made • Fundraising Section: <ul style="list-style-type: none"> ○ Kwik Trip: \$1200 deposit made • Non-Income Activities: <ul style="list-style-type: none"> ○ Apawzz: Jaime Veal used up funds to buy supplies ○ Maker Space: \$17k check has been paid ○ Book Fair: break even event • Net Zero Activities: |

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| | <ul style="list-style-type: none"> ○ Need quote for plaque for 6th Grade Legacy gift ○ Sixth Grade completion money is being collected via Square and kept separate: \$787.00 reserved from prior year, \$738 for class of 2020 raised so far. |
| <p>Past Events</p> | <ul style="list-style-type: none"> • Skate Night: held on January 23rd, 2020, per Sara Johns, smaller crowd but still good attendance. It was just Elmwood students and families. • Eat & Earn: Panera Jan 30th and Buffalo Wild Wings on Feb 26th – both did well • Elmwood Raffle: Theresa Sebestyen updated that the raffle was a big success and lots of prizes offered from teachers combined with donated prizes. Some students have not received their prizes yet, still trying to figure that part out due to school closure. • Book Fair Online: Angie G updated that it was held online since school was closed. Open for 2 weeks, made \$400 in sales, profit of around \$200. • Teacher and Staff Appreciation: Kathy Barnhart gave the update on Staff Appreciation, they held a yogurt bar for the staff and Kate made the yogurt. They had many things planned for Staff Appreciation week but school was not in session when that week fell – so they changed the course and used the funds to send out Target Gift Cards to all Staff that week. The Target Gift Cards were sent via email to recipients, they need to follow up with some staff that have not redeemed their gift cards. Katy did let everyone know that they will have an email from Home and School with their gift card. Katy mentioned to have Yvette send a reminder email. They also asked families to send cards and videos to their teachers and staff. Kim J also brought up the Wishing Garden in February – went well and parents were able to pick up petals with a teacher’s wish and parents would buy the item listed on the petal and drop back off at the school. 22 staff members signed up and every wish was fulfilled. They had a comment from Mrs. Thomas that she liked this event because she doesn’t get a class supply list, so she appreciated the opportunity to ask for a few supplies for the Library. • Marlo McCormick asked if we are able to drop off end of year gifts for teachers at the end of year pick up. Per Katy they will have a place to put gifts for teachers if we label them well. |
| <p>Upcoming/Canceled/Revamped Events</p> | <ul style="list-style-type: none"> • Sixth Grade Completion: Kathy Barnhart/Rachel Schaar/Tiffany Mercer: Kathy mentioned they cannot have a regular ceremony at Elmwood – Katy and Jaime are working on the car parade with staff waving off the students. There are other things planned – parents volunteered to make silhouettes of each students heads. They will be given out to make yard signs since they no longer can use at the ceremony. Kids will get a t-shirt in a goody bag with completion certificate on June 5th at the parade. They are doing the video montage for students and some of the staff will be contributing to the video. Class Legacy gift, parents have been very generous – this year the money is being collected on the Home and school site when filling out the t-shirt size etc. The gift is some landscaping for the front entrance with a planter or planters. Katy wanted to add to this that the Legacy gift will help keep the front looking nice and stop kids from walking on the grass. Per Jaime she spoke with district and they will take care of the planters once they are at Elmwood. • Changes for Fun Run 2020: Sara Johns is the chair person for Fun Run next year and she is planning to take this in a new direction to run in-house. We will not be moving forward with Boosterthon, and she will be working with a team to handle the Fun Run internally. She is confident we will have plenty of volunteers to make this a success. It will look different than in past years. The fundraising goal per student will be lower, and Elmwood will keep more of the profit. We will be eliminating the individual prizes and incent on a class level as well as a school-wide fun prize if the school hits their goal. We will have a DJ, still create a fun run, each student will receive a free t-shirt as in past, and we will work with community partners to sponsor the t-shirts. We will change the name to help differentiate that this is not the same as past Fun Runs. We |

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| | <p>will use an online platform for collecting funds. The biggest bonus with this format, is we will have flexibility for the date based on what is happening now. If we used Fun Run we would be committed to that date. This internal format allows for flexibility if weather is poor, or we are not able to have large crowds/parent volunteers. The current plan is to hold the fun run in October, but this is very tentative. Sara is looking for volunteers for the committee to plan and run the new Fun Run, please reach out to her if you are interested.</p> <ul style="list-style-type: none"> • New Event Proposal: Math Night (Fall 2020) hosted by Mathnasium. We are waiting on more details and to see what next school year looks like. |
| <p>Review and Approval of Budget for 2020-21 School Year</p> | <p>Andy went over the 2020-21 Proposed Budget:</p> <ul style="list-style-type: none"> • Amazon Smiles: kept similar • School Toolbox: Set at \$300, but Theresa just wanted to mention that, we may not have this income as we don't know what school will look like next year. School Toolbox is changing to home delivery. • Box Tops: lowered based on the past year • Eat and Earns: kept the same • Cub Run (place holder for name): budgeted at \$17,000 as a conservative number. We will be fundraising for 2 Ga-Ga Pits – very exciting item to fundraise for the playground. Katy and Jaime are very excited about these for Elmwood and they are approved by the district. The Ga-Ga Pits have been priced out at \$10,600 – this is the price from the district. Theresa mentioned she has seen some with cement sides. • Kwik Trip: set at \$2700 • Matty's Cards: set at \$2000 • Spring Dance: \$850 – breakeven event • Fall Fest: lowered to \$1000 as we don't use this as a fundraiser, break even event • Elmwood Raffle: Set at \$1650 • Artist in Residence: carried over \$1000 and add more to the funds: \$5,000 • Classroom Stipend: This was not done in the past, increased this to \$50 per teacher, including specials teachers • HID: Increased to \$6200, as it did not happen in 2020 • Staff Appreciation: set at \$2450 • Musical: increased to \$1200 <p>Danielle Sciano motioned to approve the budget, Kate McFarlane seconded the motion. Room approved the vote.</p> |
| <p>Open Floor</p> | <ul style="list-style-type: none"> • New Event Idea: Tonia Micale is interested in bringing in a new 2 hour event to Elmwood partnered with Mathnasium. This would be an all school event. Tonia was not able to attend this meeting but she will come to meeting in September and give more details. • Danielle had a question about yearbooks, how will they be distributed: The yearbooks will be delivered to the school and will be available for pick up at a station during the supply pick up and drop off. There will be stations to drive up to and a map provided with directions. The email with all these details will come out on Friday • Theresa spoke on behalf of the HID committee. She would like to know the date for HID for next year. They had some great options for workshops and the HID committee would like to book those same venues for next year ASAP. So the date should be passed along to her as soon as it is known. • Sara asked when Katy and Jaime will know the back to school event dates: there will be 2 picture days in end of August and Kindergarten bus night week of August 24th. This is all tentative. • Sara mentioned that Mr. Dan is retiring and students can send cards for his send off. • Sara thanked all the parents in attendance that were chairs of committees. |
| <p>Elections for 2020-21 School Year</p> | <ul style="list-style-type: none"> • Sara Johns opened the opportunity to nominate anyone for Home & School Co-president for 2 year commitment. Rachel Schaar nominated Kim Jaquez. Kim Jaquez accepted the nomination and the room approved the vote. • Sara also asked for nominations for Secretary for 2 year commitment. Kim Jaquez |

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| | <p>nominated Christine Taber. Christine Taber accepted the nomination and room approved the vote</p> <ul style="list-style-type: none">• Update on Committees: Board voted to eliminate the Donations Coordinator position and Schoolstore• The Home and School Board is still searching for a Committee Liaison, a Fall Fest Chair and an In Service/Assembly Coordinator for next school year. Reach out to Tiffany Mercer or Kim Jaquez if interested. |
| Adjourned | Ashley McKanry made a motion to adjourn the meeting, and Elaine Gearheart seconded the motion. Meeting was adjourned at 7:45 pm. |