



Meeting Minutes

January 15, 2013

7:00pm

I. Welcome – Meeting began at 7:00pm.

Attendance:

Officers: Kerry Sutton, Cathy Boerner, Cathy Bartel, Kathy Quandt

Staff: Principal Royce Lindner, Assistant Principal Meghan Lippold, Michelle Breitenfeldt

Parents: Alison Giese, Rachel Schaar, Debbie Gillard, Kay Dalton, Colleen Tadych, April Schultz, Nicole Cooke

II. Presentation and approval of minutes – Presentation of November minutes for review. Item III, Entertainment Books were “under budget” and not “extra. Also, under Assembly Coordinator, Patty Snyder helped secure the PPG grant to bring the African Acrobats to Elmwood. Minutes could not be approved as quorum was not met. May have quorum at end of meeting, otherwise Table to next meeting.

III. Financial report by Cathy Bartels – Entertainment books were finalized and they were a little under budget. Shop Until You Drop over what was made last year. However, we have yet to receive the Custodian bill (we do share costs with Park and Rec from 9-2pm). \$3,400 was added to budget for Instruction and Technology (first grade purchased “Me Moves” kits to help settle kids down ready to learn). Principal Royce Lindner wants to order thru Scholastic, however a local bookstore will give about 20%. We’ll probably have more than one order. Question raised about using \$2,400 for Co-curriculars. Principal Lindner is fairly certain we will. The district also informed from district that Elmwood now needs to kick in for Solo & Ensemble Festival Co-curricular contract (orchestra, etc.)

IV. Notes from President

Tentative McDonald’s nights are January 31st and April 18th and just awaiting store manager approval. Principal Lindner commented that he will send a email out to staff to have them stagger their hours from 5-8pm. Mention was made from parents that Papa Murphy Pizza and Quaker, Steak and Lube also have similar fundraisers we could consider in the future. School safety addressed in

light of school tragedy out East (Sandy Hook Elementary). Front doors by office only doors students enter in mornings (main doors) Kindergarten is by key fob access only. Both Principal Lindner and VP Lippold believe in open door policy for receiving visitors through buzz in. A question was raised about getting new megaphones because there is concern if speakers can work form P.A. system. We do know it works through the phone system. A donations letter has been written and will be sent out this Friday.

V. Committee Reports

Hospitality/Staff Appreciation (Sue Schrom) Staff Luncheon is February 19th. Will announce and advertise for volunteers.

FUNDRAISING

Dinner and a Show (Nicole Cooke) March 1st. Nicole asked the Executive Committee to chair the event. Principal Lindner offered new show by a kid's musician named Duke Otherwise (sings, "I have an uncle who is an ant") Matty's to cater the event again. Need volunteers to set up and take down the event. Daisy Troop 8011 will host the dessert bar. (In future need to move this to a Social/Community Event instead of a Fundraiser)

Entertainment Books (Tracey Garza)

Market Day (Jeanne Weiss) No Change

Shop Until You Drop (Kathy Quandt) Done. 25 vendors, a bake sale, and raffle (items donated by each vendor). Boy scouts helped set up and take down for the event day. Attendance around 150. Raised about \$1,100

Teacher Service Raffle (Kathy Quandt) – Will be held February 4-8th and will send out email for staff volunteers shortly.

SCHOOL SERVICES

Cart Mart (Lisa Henkel) None

Copy Room (Colleen Tadych) Colleen has a set of five people now (dedicated, regulars). One for every day of the week.

Health Room (Jeanne Weiss) None

School Pak (LouAnn Koppa) None

Spirit Wear (Tracy Plecha) **Table** at Dinner and a Show?

Yearbook (Joy Forberg) – Sent out a request in this week's Elmwords for submit photos. March 28th sent to print. Need pictures of Field Trips, Fine Arts night, scouting events, etc.

SOCIAL/COMMUNITY

All School Skate (Katie Schroeder) Next Tuesday, January 22nd – advertise in Elmwords, Elmwood Today show, and flyers.

Assembly Coordinator (Molly Carroll) Jim Jalinski in March. Principal Lindner will keep in touch and try to get other schools on board to cut cost. Need to work on larger parent turnout for workshop.

Artist in Residence (Sarah Johns) 2nd round looking for venues, looking for more places. Sarah working with Monica at Otto's Art Academy in Waukesha.

Book Fair (Jorie Maring) April 29 – May 3, 2013

Elmwood on the Go (Shannon Achter) May 12

Fall Fest (Shelly Krocka) Done

High Interest Day (April Schultz/Nicole Cooke) Set for May 17th Give GP a snapshot of how it's done. It is about Fun and Education. There are 25 workshops spanning from Sendik's Cake Decorating, Archery (Kerry Sutton) to all school assembly for "Minute to Win It". Fun Zone will be in Gym. A \$5 fee will be asked from each child to participate. Sponsorship Banner in the Gym – people can donate \$20 to have their name listed on it as a sponsor. Kim Rajala and Cici Butka have stepped up to chair committees. We still need volunteers to chair Workshop Development, Volunteer Recruitment. Need 5-6 new workshop ideas before end of February – we have 20 at present. Packet for HID will be sent home with kids to select up to five workshops before spring break. Currently the Planning Committee has only five people and would like to have some more volunteers. They start meeting in July to debrief previous spring HID and reset for new year. Meeting in September and then push from January onwards. Nicole Cook sorts all HID events and volunteers for lunch along with Tracy Powell and Sue Schrom) Need to promote meetings in Elmwoods asking for new volunteers. A Dance Coordinator is also needed for the Flash Mob dance.

Kindergarten Getting to Know You (Amy Crosby) Done

Movie Night (Ann Loomans) February 8th, talk to Ann

Sixth Grade Graduation (Amy Crosby) Nicole Cook/Colleen Tadych/April Schultz Need volunteer help

Wilderness Weekend (Jana Emerson) Flyer being sent home this Friday with the donation letter. May 3-5 at a rate of about \$10 to come back to the school for each stay.

Low Effort Fundraising

Campbell's Soup Labels (Debbie Gillard) 72,000 labels. How do we want to cash in this spring points? By grade? Principal Lindner offered to look at playground equipment (\$800 in budget for equipment too).

Donation Letter (Kerry Sutton) Letter is going out this Friday.

GM Box Tops (Susan Valiquette) None

Matty's Loyalty Program (Rachel Houselander) We will get 20% for pizzas ordered on Sundays

McDonald's Night (Open Position) Kerry has solidified dates:
Thursday, January 31 and again on April 18th with the New Berlin
Manager on Moorland.

Target (Cathy Bartels) None

VI. Notes from Principal – Assessments are in progress

VII. Notes from Vice Principal –

Principal Lindner and VP Lippold are reading a book to each class entitled “One” by Kathryn Otoshi. Look in Elmwords for the announcement. It is about bullying and perceptions – “It just takes one to make a change or a difference”. Teachers are going to help create Purple buttons with #1 to celebrate those students brave enough to make a change – Legacy gift “Badge of Honor” being responsible for one’s actions and how kids treat and respect one another. Use voice number system for loudness.

Reminder dates: This Friday is Pak Carnival from 6-8:30pm, January 22 is All School Skate, January 21 McDonald’s Nite in New Berlin, February 4-8 is Teacher/Staff Raffle and February 8th is Movie night.

VIII. Open Floor

We need to find a Committee Liason Coordinator

November meeting minute’s approval tabled until March because quorum for attendance not met.

IX. Adjournment- Next meeting will be Tuesday, March 5th at 7pm in the Library. Motion to adjourn at 8:40 by Nicole Cooke and seconded by Colleen Tadych . All in favor to adjourn. Note, quorum was not met so minutes from November and/or other business could not be voted upon.