



Meeting Minutes
May 21, 2013
7:00pm

I. Welcome – Meeting began at 7:15pm.

Attendance:

Officers: Kerry Sutton, Cathy Bartels, Cathy Boerner, Kathy Quandt

Staff: Principal Royce Lindner, Assistant Principal Meghan Lippold

Parents: Alison Giese, Molly Carroll, Tonia Schmear, Colleen Tadych, Rachel Schaar, Nicole Cooke, Colleen Korom, Andrew Boerner, Todd Bartels

II. Presentation and approval of minutes – March minutes read. Corrections: Cathy Boerner is Wilderness contact and removes Colleen Tadych from 6 Grade Graduation. Motion to approve minutes by Molly Carroll and seconded by Nicole Cooke. Minutes approved.

III. Financial report by Cathy Bartels – Checking account balance approximately @\$70,000. Expenses year-to-date are \$7600.00 (awaiting receipts for High Interest Day). Sixth Grade Graduation dollars have not been spent yet. Principal Lindner will be ordering Docu-cams for every classroom since he has priced them out at \$99 each. Playground equipment funds (\$800 leftover) were not all spent. The School District paid for Co-curriculars this year, but next year we will most likely have more and will need to keep these funds for future use. Funds for Artist in Residence (chair – Sara Johns) will be rolled over for use in May of 2014.

IV. Notes from President – Co-curriculars handout distributed amongst attendees of meeting that Kerry Sutton and Cathy Boerner put together. We have a need for an I.T./A.V. person to head up a club of volunteers to work lighting and sound set-ups for events happening throughout the year. Under this Co-curricular need to have a budget for damage to equipment (@\$300), and also an inventory of what is Elmwood owned/purchased as well as what was purchased/supplied by District. (Principal Lindner and Kerry Sutton will create this inventory list) A second Co-curricular is for our Chess Club. A person to organize events and be the point contact person so Randy Bubolz can come in and teach

the students and (he is also a director at the national level). Also, work on scheduling events and posting them more in advance than present. We also need to ascertain how many Co-curriculars will be paid for by District next year from Principal Lindner as soon as possible so we can set up our budget.

Another **Co-curricular** is to set up a **Student Council**.

Need to have all Co-curriculars ready and advertised at Forms/Photos/Fees Days.

Other Co-curricular suggestions: Destination Imagination, Frisbee Golf.

V. Committee Reports

FUNDRAISING

Dinner and a Show (Vacant) - None

Entertainment Books (Tracey Garza) - None – There was a question whether they were going bankrupt, however the fundraiser will continue next year.

Market Day (Jeanne Weiss & Tonia Schmear) None

Teacher Service Raffle (Kathy Quandt) – 2014 Raffle to be held in early February

SCHOOL SERVICES

Cart Mart (Lisa Henkel) None

Copy Room (Colleen Tadych) None

Health Room (Jeanne Weiss) None

School Pak (LouAnn Koppa) Taking off Art Supplies from list of school supplies needed by students. School District allocating funds.

Spirit Wear (Tracy Plecha) None

Yearbook (Joy Forberg) – Yearbooks will be delivered soon.

SOCIAL/COMMUNITY

All School Skate (Katie Schroeder) - None

Assembly Coordinator (Molly Carroll) - None

Artist in Residence (Sarah Johns) -None

Book Fair (Jorie Maring/Molly Carroll) Best Ever! Raised \$11,409 in sales(Fall 2010 was \$9,600) Scholastic Materials \$8161.40. Alison Giese Alpha Books at \$400 & coin challenged raised between \$1700-\$1800. We need to use this money from current fair so each teacher will receive \$45 for books and Meghan Lippold/Royce Lindner picked out some additional books with leftover funds. Thursday and Friday of the Book Fair was very busy and alot of books were still sold. The Library was given \$1500 to order books. New additions to the book fair this year was opening during the play before and afterwards on Friday and Saturday selling another \$900. Lollipops were also sold

and raised another \$300 for Library needs. Spirit Day made the Coin Challenge more successful!

Cubs on the Prowl (Shannon Achter) May 10th

High Interest Day (April Schultz/Nicole Cooke) There were 30 workshops. The workshops included: Sendik's Cake Decorating, Archery (Kerry Sutton-after the rain in a.m.) to all school assembly for "Minute to Win It". Fun Zone was in the Gym. Kim Rajala and Cissy Bucha have stepped up to chair committees. Need to promote meetings in Elmwords asking for new volunteers for next year.

Movie Night (Ann Loomans) None

Sixth Grade Graduation (April Schultz/ Vacant) – June 10th, starts at 6pm; ceremony first, followed by social time: food, photo booth with props, DJ for music.

Staff Appreciation (Alison Giese) None

Wilderness Weekend (Cathy Boerner) December 6-8, 2013 at a rate of \$9 to come back to the school for each night stay.

Low Effort Fundraising

Campbell's Soup Labels (Debbie Gillard) Principal Lindner offered to look at playground equipment (\$800 still available in budget for equipment too). Principal Lindner asked if Home and School could look at playground apparatus to purchase

Donation Letter (Kerry Sutton) Approximately \$3200 raised to date. (goal was \$4000).

GM Box Tops (Marie Collins) None

Matty's Loyalty Program (Vacant? Confirm with Rachel Houselander)

McDonald's Night (Vacant) None

Target (Cathy Bartels) None

- VI. Notes from Principal** – Principal Lindner noted that the Volunteer Breakfast prepared by Yvette and Meghan last week was very well attended and thanked everyone again for their support throughout the school year. **High Interest Day** was a great success. Royce shared an email from someone who attended the event expressing the event was remarkably well organized, a high level of comfort was seen between younger and older students in participation of events as well as interactions. Also, it was expressed that the Glen Park transition to Elmwood was smoother than expected and that the blending of traditions from both schools made for a fun-filled year. This email was sent to the School Board as well as New Berlin School District. Another email from a former Glen Park parent stated that the children interacted well with special education students too. High praise given to all that were involved. **Book Fair** was highly organized. The third graders got an extra recess for winning the Coin War and spread the wealth with books for all. Staff Appreciation lunch was wonderful and the video was well received.

Thank you to all who helped make this a nice gathering for all staff. **Cubs on the Prowl** –T-shirts are ordered today. A total of 250 attendees. The route was mapped out today and getting approval from the Police and Fire Department from Sunnyslope to Grange, to Nicolet and around Deerpath and back. **Elmwood Nite** at Helium Trampoline Park on Wednesday 6/5 from 5-8pm. Capacity is 175 people. First hour is \$6 or \$9 for 2 hours. Waivers were sent electronically so you can fill them out and just turn them in when you arrive. **Sixth Grade Legacy** gift ideas: 1) Student in Need of Praise” Box (SNAP Box) for notes of praise or concern(part of “Be the One” campaign), 2) Bench and Free Library bookcase. Big news – **VIP Photography** is now our new vendor for yearbook and pictures **for Forms & Photo Days on August 19th from 4-7pm and August 20 from 9am until noon** (there will be photographers in the gym) Tomorrow night, 5/22 is Kindergarten Orientation at 6pm. (A chair is needed for **Kindergarten Getting to Know You Night** on August 28th from 6-7pm. Cathy Boerner to check with Rachel Schaar)

VII. Notes from Vice Principal –

Vice Principal Meghan Lippold spoke during Principal Lindner’s report.

VIII. Review of Officers

Kerry Sutton, President – Term ends June 30, 2013

Cathy Boerner, Co-President(VP) - Term ends June 30, 2014

Kathy Quandt, Secretary - Term ends June 30, 2014

Cathy Bartels, Treasurer – Term ends July 31, 2013

Vacant positions are that of President and Treasurer.

A Motion to change title of Vice president to Co-President made by Colleen Tadych and seconded by Andy Boerner. All in favor and motion carried.

Molly Carroll motioned to nominate Colleen Tadych for the position of Co-President and seconded by Nicole Cooke. All in favor and motion approved.

Todd Bartels motioned to nominate Alison Giese for the position of Treasurer and it was seconded by Rachel Schaar. All in favor and motion approved.

IX. Open Floor

Cathy Boerner, Co-President, gave appreciation cards to Kerry Sutton and Cathy Bartels for their service on the board. She also recognized April Schultz for her dedication and commitment to creating and chairing “High Interest Day” and Jorie Marring for her outstanding work and dedicated service for the Book Fair all of these years.

A Committee Liason Coordinator is vacant. This position assists in communicating with the committee chairs for the executive committee(Amy Crosby started this but left school community) She

started the Timeline Calendar of events for Elmwoods and speaking to Committee Chairs before meetings and giving reports for those who were unable to attend.

Notes for next year – Need an Appreciation/Get Together night at Elmwood for the staff and their families, possibly in late September. Perhaps a meal and a movie at school for them. Move Cubs on the Prowl to spring and move the Talent Show to March and schedule Dinner and a Show to late February. Book Fair dates are November 1-8th 2013 and April 4-11, 2014(need this to coincide with play)

- X. Adjournment-** Next meeting will be in September 2013 at 7pm in the Elmwood Library. Motion to adjourn at 9:03 by Nicole Cooke and seconded by Alison Giese. All in favor to adjourn.