



Meeting Minutes
November 13, 2012
7:00pm

- I. Welcome** – Meeting began at 7:10pm. Please note that we are reversing items VI & VII tonight

Attendance:

Officers: Kerry Sutton, Cathy Boerner, Cathy Bartel, Kathy Quandt

Staff: Principal Royce Lindner, Assistant Principal Meghan Lippold

Parents: Sara Johns, Colleen Tadych, Wendy Zhang, Beth Goosman, Molly Carroll, Nicole Cooke, Christine Proctor, Richard Cole, Kim Smith.

- II. Presentation and approval of minutes** – Presentation of September minutes for review. Item VII, \$4,000 use tech funds for new printers – table until later into meeting. Motion to approve minutes by Sara Johns and seconded by Molly Carroll. Minutes approved.

- III. Financial report by Cathy Bartels** – Entertainment books \$788.50 and under budget. Kerry expanded 8 wireless microphones w/ budget (\$590). \$410 left for set design, etc. Caramel Apples receipts haven't been submitted from Fall Fest, otherwise it looks we break even. Donation letter will be sent out later in fall. Glen Park families need to notified that they need to change their school for Target online. We have around 80 families that are linked to Target.

IV. Notes from President

Kerry was pleased with Fall Fest. Thank you too all who were involved and we will keep it at Elmwood for future years. Christine Proctor stated that a few parents asked what happened to Halloween parade and costumes – she was referred to Principal Lindner for comment. For future planning for Fall Fest, we need to work on getting gates closed earlier and have a few monitors out during spider hunts. Kerry also wanted to get more tools/resources such as Docu Cams and enrich classroom libraries. Setting a set amount per grade level(8 ½ class sections @ \$400 per level) Nicole Cooke voiced concern if this is the districts' vision/direction and stated that it was on Royce's shoulder to make decisions(Scholastic Book Fair Warehouse Sale, Pewaukee @ December 7th) Royce would lie to announce on December 6th that Home and School will buy

books and instead of a boring staff meeting, everyone will get to go shopping for books.

Motion to change Instructional/Tech Title to Instructional Tech/Books adding \$3,400.00 by Molly Carroll and seconded by Christine Proctor. Motion carried.

Kerry asked Principal Royce Lindner if anything else was needed. Printers are a concern, but Principal Lindner and Vice Principal Lippold will be meeting with Larry Lueck and hopefully get maintenance done on district property using district funds. If district doesn't fix 3 /4 pod printer or another, Kerry stated we would look at using Home and School funds. Principal Lindner has not gotten prices yet for Docu cameras from Mr. Lueck yet.

V. Notes from Vice Principal –

Thanks to all for support during the book fair. Students though Principal Lindner was Clifford!

VI. Committee Liason – Amy Crosby

Hospitality/Staff Appreciation (Sue Schrom) Staff Luncheon is tomorrow. December is breakfast for Jamie Hoppe's retirement. Sue needs volunteers for this event.

FUNDRAISING- Molly is selling off Marcus tickets by Christmas for the holidays.

Dinner and a Show (Nicole Cooke) March 2nd. Need some new ideas(Zoo, Ike Theater – would need to have elsewhere)

Entertainment Books (Tracey Garza)

Market Day (Jeanne Weiss) No Change

Shop Until You Drop (Kathy Quandt) Will be on December 8th. Need more volunteers. Decided not to spend extra money this year on a larger banner for advertising. Contacted Jeanne Weiss regarding Boy Scouts helping volunteer for set-up and take down and awaiting a reply.

Teacher Service Raffle (Kathy Quandt) – **No Report**

SCHOOL SERVICES

Cart Mart (Lisa Henkel) None

Copy Room (Sue Bronikowski) Colleen relayed that Sue could use some help(dedicated, regulars). Need to advertise in Elmwords for Copy Cubs needed.

Health Room (Jeanne Weiss) None

School Pak (Cathy Boerner) None

Spirit Wear (Tracy Plecha) Well received and had orders placed and await for delivery.

Yearbook (Joy Forberg) – need 6th grade pictures

SOCIAL/COMMUNITY

All School Skate (Katie Schroeder) First skate had Admission for skating and skates will be \$5 (Our cost per session is \$270 – so we will need 60 skaters to break even) Hoping to have themed skates that start by wearing in school – crazy socks, etc. If 4 scheduled skates are held the 5th cost to us will be \$2.50 for each admission and skates.

Assembly Coordinator (Molly Carroll) Speaking to Jim Jalinski tomorrow regarding bookings in Jan/Feb. Need small yet fun ideas. Assembly for older kids on cyber safety. Possibly a parent night too. Try to get another school to piggyback and share the event cost. Last year from PPG we got a grant for \$890 to bring African Acrobats(Patty Snyder). Cathy Boerner will talk to Patty again. Another suggestion was to bring in the Irish Trinity Dancers, UW-Whitewater to do a basketball game and speak about perserverance. Play against teachers and/or 6th graders.

Artist in Residence (Sarah Johns) We usually did this once every other year spending \$4300. Work with classes and grade levels who would be interested in submitting ideas(compose, Mural/artist, Author, etc.)

Book Fair (Jorie Maring)

Elmwood on the Go (Shannon Achter) No Report

Fall Fest (Shelly Krocka) Covered.

High Interest Day (Nicole Cooke) Set for May 17th All Day. Info night will be Tuesday after Christmas. April Schultz will show video from Minute to Win It.

Kindergarten Getting to Know You (Amy Crosby) Well received and will continue for next year.

Movie Night (Ann Loomans) Scheduled for November 30th at 6:30pm Madagascar. Kids come in PJ's, sleeping bags. Will have Concessions in the cafeteria – no food or drinks allowed into the Gym. Budget \$150

School Directory – (Rachel Schaar)Put it together in past. Sent Cathy Boerner an email if we could at least send out a class list for each grade for this year. Perhaps next year we can have a form to fill out during forms and fees night for release of information. Principal Lindner will ask Larry Lueck if we can get grade level lists to publish.

Sixth Grade Graduation (Amy Crosby)

Wilderness Weekend (Jana Emerson) Scheduled date in May 2013

Low Effort Fundraising

Campbell's Soup Labels (Debbie Gillard) No report.

Donation Letter (Kerry Sutton) We need a mission or a reason(s) for what we will use the donations.

GM Box Tops (Susan Valiquette) Contest drawing 3-4 times a year for person turning in most.

Matty's Loyalty Program (Rachel Houselander)

McDonald's Night (Open Position) Kerry has solidified dates: Thursday, January 17 and again on April 25 with the New Berlin Manager on Moorland.

Target (Cathy Bartels)

Donation Letter(Kerry Sutton) Writing out a letter to send out to parents not only asking for donations of money but for people to volunteer their time throughout the year for various events.

VII. Open Floor

Nicole Cooke voiced concern about Elmwords, is it appealing to the general public. Colleen state that Yvette would put a calendar of weekly happenings in the building into school events on website too.

Christine Proctor stated that she didn't see the Home & School Calendar on the website and it needed to be up for people to refer to. Cathy Boerner will email to Kathy Quandt.

VIII. Adjournment- Next meeting will be Tuesday, January 15th at 7pm in the Library. Motion to adjourn by Nicole Cooke and seconded by Colleen Tadych. All in favor to adjourn.